



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Nicholas Thalheimer, *Chairman*
Andrew J. Sheehan,
Town Administrator

Sue Lisio, *Vice-Chairman*

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SELECTMEN'S MEETING MINUTES
NOVEMBER 20, 2012
SELECTMEN'S MEETING CHAMBERS

I PRELIMINARIES

- 1.1 At 7:01PM the chairman called the meeting to order. Roll call: chairman Nicholas Thalheimer (NT) and clerk Robert Plamondon (RP).
- 1.2 The chairman announced that the meeting is being tape recorded.
- 1.3 Chairman's Additions or Deletions: The chairman announced items 2.3 and 3.1 were removed from the agenda.
- 1.4 Review/Approve Meeting Minutes. November 7, 2012. RP moved to approve the minutes as written. NT seconded. Unanimous.

II APPOINTMENTS /HEARINGS

- 2.4 Police Chief Erving to draw certificates for Bike Helmet Safety Awards. Chief Marshall was present to draw winners for the Bike Helmet Safety Awards. The Board members drew four names. Each of the winners will receive gift certificates. Winners were Cassidy Thibodeau, Alexis Aubuchon, Aiden Murray, and Kaylee Chapman.
- 5.1 Board of Selectmen Updates/Reports
RP read a letter from the Brookline, NH Board of Selectmen thanking and commending the Townsend Fire-EMS Department for their assistance in battling a recent fire.
- 5.2 Town Administrator Updates/Reports
Mr. Sheehan reported that the State Dept. or Energy Resources has approved the Energy Committee's application for funding under the Green Communities grant. Projects include audits of Town Hall and the Police Station, and installation of IdleRight technology in two cruisers.
- 5.3 Review/Sign Payroll Warrant. RP moved to sign payroll warrants. NT seconded. Unanimous.
- 5.4 Review/Sign Bills Payable Warrant. RP moved to sign vendor warrants. NT seconded. Unanimous.
- 2.1 7:05 Vacancy on Board of Library Trustees: Joint meeting of the Board of Selectmen and Library Trustees to fill vacancy as a result of resignation.
Pat Jeanig, chair of the Library Trustees, informed the Board that the Trustees recommend the appointment of Karen Waxman to fill the vacancy until the next town election. RP moved to appoint Karen Waxman to fill the vacancy until the next town election. NT seconded. Roll call: RP aye, NT aye, Pat Jeanig aye, Sherry Cloutier aye, Allison Bird aye, Kim King aye.

2.2 7:10 Vacancy on Amanda Dwight Entertainment Fund Committee: Joint meeting of the Board of Selectmen and Amanda Dwight Trust Fund Committee to fill vacancy as a result of resignation.

Susan Gerken, chair of the Trust Committee nominated Karen Clement. RP moved to appoint Karen Clement to fill the vacancy until the next town election. NT seconded. Roll call: RP aye, NT aye, Susan Gerken aye, and Deborahanne Mayer aye.

7:14PM NT adjourned the meeting.